



KB—DRIVER/HELPER CHECKLIST

Walk the site before any operation begins!

1. Look for overhead wires or a temporary electrical service—ALWAYS stay a minimum of 10 feet from electrical wires.
2. Always assume wires are energized (even if the contractor/homeowner says otherwise) VERIFY, VERIFY, VERIFY!
3. Look for backfilled trenches or foundations (including recently backfilled areas)
4. Look for sewer clean outs & hydrants sticking out of the ground
5. Watch for any other excavated areas
6. Look for anything around or protruding from the structure
 - a. Scaffolding
 - b. Air conditioners
 - c. Awnings
 - d. Lights
 - e. Signs
 - f. Other building products or supplies
 - g. Temporary poles or portable offices
 - h. Electric meters or service poles
7. Always ask for garage doors to be opened before working nearby
8. Respect property lines—ask what the boundaries are if unsure
9. Respect sub-contractors & their vehicles on site
10. If you have a spotter—USE THEM (always wear a safety vest)
11. When parking or backing in—did you place orange safety cones to protect yourself and your vehicle from danger?
12. Are you always wearing your seatbelt? Truck, Forklift, or Moffett?
13. On commercial jobsites—does the building basement extend beyond the exterior to under the front sidewalk?
14. Commercial buildings—if the ground level is parking, watch for the following hazards.... Overhead lighting, fire sprinklers, parked vehicles, utilities.
15. If you are asked to do something that seems dangerous—it is!
16. WHEN IN DOUBT SEEK A SECOND OPINION!
17. Call your dispatcher or supervisor before attempting

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